# Estate planning

Resources and guidance for preparing a will.

If you're planning for the future or thinking that it may be time to draft a will, we have resources to support you. Depending on your situation, you may or may not need to hire a lawyer to prepare a will. Let us help.

## Legal consultation and local attorney referral

We can refer you to a licensed attorney for a free, 30-minute telephonic consultation. If you require legal representation and retain an attorney from our network, you are eligible to receive a discount off retainer fees. For legal referrals contact the Legal, Financial & Grief program toll-free 24/7 at **1-833-919-3252**.

#### **Document preparation**

A free online tool that provides valuable information and guidance on drafting legal forms.

### Legal library

An easy-to-browse legal library with hundreds of articles, answers to FAQs and legal information..

#### How to access online will preparation

- 1. Visit one.telushealth.com (username: MyEAP password: wellness).
  - Click on the Life tab in the top ribbon, then click on Support & Resources. Scroll down to Quick Links, click on Legal Forms Generator (this can be found halfway down the page)
- 2. Now that you are in the Legal Resource Center, click on Personal Documents and select your resident state.
  - Scroll down to find related documents in the sections titled, Creating a Will
  - Click on Get Started for information about the document, then click Start Now
- 3. You will be prompted to register; this is required to access legal documents and the My Document tool.
  - Click on Register Now and enter the required information, review the terms and click Register
- 4. A new tab will open, introducing Rapidocs with detailed, step-by-step "How to Use" instructions.
  - Rapidocs will ask a series of questions to assist in creating your legal document
  - Monitor your progress as you move through the questionnaire
- 5. Out of time? You can come back any time to finish or edit your legal document.
  - Documents are saved and accessible in the My Documents tool and can be exported in Word or PDF format

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